



Request for Proposals

Bundled Internet and Transport Service *RFP# 210023260 Internet/Transport (IDC)*

E-rate Information

FCC Form 470 #: **210023260**

Entity Number: **17027841**

NOTICE IS HEREBY GIVEN that **Inspire Development Centers (IDC)** will receive up to, but not later than **three o'clock p.m. of the 19th day of March 2021**, proposals for the award of contract for:

Bundled Internet and Transport Service **RFP# 210023260 Internet/Transport (IDC)**

Proposals must be submitted in accordance with the format specified by this Request for Proposal (RFP). Each proposal must be filed with Rachel White at rachel@erateadvisors.com on or before 3:00 p.m., on the 19th day of March 2021. IDC reserves the right to reject any or all proposals and to waive any informality in any proposals received. Proposer may not withdraw its proposal for a period of Ninety (90) calendar days after the date set for the receipt of proposals.

Proposer must participate in the E-Rate Program and must provide a Service Provider Identification Number (SPIN) and Federal Registration Number (FCC-FRN) with the proposal.

SCHEDULE OF EVENTS

EVENT	DATE
Posts FCC Form 470	February 18, 2021
Request for Information (RFI) deadline	March 10, 2021
Addenda and Q and A published	March 12, 2021
Deadline to submit proposals	March 19, 2021, 3:00 p.m.
Notice of Intent to Award	Prior to close of FCC Form 471 window
Contract begins	July 1, 2021
Contract ends	Dependent upon selected term.

QUESTIONS

Inquiries should be addressed electronically to Rachel White at rachel@erateadvisors.com. Answers to questions and any addenda, as needed, will be posted in the E-rate Productivity Center (EPC).

SUBMITTAL REQUIREMENTS

1. The proposer shall submit:
 - a. One (1) electronic copy in write protected PDF format via email to procurement@inspirecenters.org and cc rachel@erateadvisors.com.
 - b. Subject line must include the following: **RFP# 210023260**
Internet/Transport (IDC)
2. Proposals submitted in response to this RFP shall become the property of the IDC and be considered public documents under applicable state law.
3. Any proposer failing to submit information in accordance with the procedures set forth herein may be considered non-responsive.
4. Proposer must be an active service provider in the E-rate program.

E-RATE REQUIREMENTS FOR PROPOSERS

1. **E-rate Proficiency:** IDC expects the Proposer to be thoroughly familiar with Proposer's responsibilities as a result of participating as a Service Provider in the E-rate program.
2. **Service Provider Identification Number:** Proposers must possess and provide a valid E-rate Service Provider Identification Number (SPIN).

3. **FCC Registration Number:** Proposers must provide a valid Federal Communications Commission Registration Number (FCCRN) and evidence of “Green Light” status with the Federal Communications Commission (FCC).
4. **FCC Form 473:** The proposer that is awarded the services based on this RFP agrees to submit the Service Provider Annual Certification (SPAC) form in a timely manner each year.
5. **FCC Form 474:** The IDC prefers to pay only its discounted share of the cost of the services, therefore, the Service Provider should have the ability to offer discounted billing and invoice the Universal Service Administrative Company (USAC) using the FCC Form 474.
6. **Invoicing:** Invoicing to USAC will begin on or after July 1, 2021.
 - a. Equipment may be purchased and installation services may be rendered as early as April 1, 2021, only with written notice from IDC.
 - b. In such cases as mentioned in 6a, the Bidder shall not invoice USAC prior to July 1, 2021.
 - c. Invoices must be reviewed and approved by IDC before the Service Provider submits them to USAC for payment.
 - d. Invoices from the bidder to the IDC will have a minimum of net 30 days for payment.
 - e. IDC will not encumber more than its share of the cost on a purchase order unless the purchase is executed prior to July 1, 2021
7. **Lowest Corresponding Price:** Proposal acknowledges that all pricing in the proposal submitted as a result of this RFP is considered the Lowest Corresponding Price (LCP). Any deviation of the LCP must be fully explained in the proposal.
8. **Contingency:** The services/project procured using this RFP may be contingent upon the approval of E-rate funding as requested. Services/Products should not be delivered to IDC until a request has been issued by IDC to the Service Provider.
9. **Right to cancel:** The IDC reserves the right to cancel the services/project regardless of the status of E-rate funding.
10. **Program Integrity Assurance:** Winning proposer agrees to respond to any inquiries from the Universal Services Administrative Company (USAC) or the FCC within five (5) business days.
11. **Service Substitutions:** Service Substitutions must be approved by USAC prior to installing equipment or starting services.

SERVICE LEVEL AGREEMENT

1. Proposed services must meet the following specifications:
 - a. The provider will make all reasonable efforts to ensure 99.99% network availability of each circuit.
 - b. .25% frame/packet loss commitment
 - c. 12ms round-trip network latency commitment
 - d. 3ms network jitter commitment
 - e. There is no right of provider to limit or throttle the capacity of the circuit at any time for any reason
 - f. Vendor stated commitment is to respond to any outage within two (2) hours and a four (4) hour restoration of service.
 - g. Liquidated damages policy
2. Network operations center: Solution will provide a single NOC for all circuits, customer support functions including problem tracking, resolution and escalation support management on a 24x7x365 basis. IDC has the right and is encouraged to call concerning any problems that may arise relative to its connection with vendor provided services.
3. Trouble reporting and response: Upon interruption, degradation or loss of service, IDC may contact Service Provider by defined method with a response based on trouble level. Upon contact from the IDC, the Service Provider support team will initiate an immediate response to resolve any IDC issue. IDC will receive rapid feedback on trouble resolution, including potential resolution time.
4. Escalation: In the event that service has not been restored in a timely manner, or the Customer does not feel that adequate attention has been allocated, the Customer can escalate the trouble resolution by request. A list of escalation contacts will be provided when implementation is completed.
5. Resolution: The Customer will be notified immediately once the problem is resolved and will be asked for verbal closure of the incident.
6. Trouble reporting, escalation and resolution: A detailed trouble reporting, escalation and resolution plan will be provided to the district.

7. Reports: Upon request, an incident report will be made available to the Customer within five (5) working days of resolution of the trouble.
8. Link performance per segment: The service will maintain the proposed link performance throughout the term of the contract.
9. Historical uptime: Provide aggregate uptime statistics for your proposed service in the geographic area encompassing IDC.

SCOPE OF SERVICES

The IDC is seeking a bundled solution for Wide Area Network services and Internet access delivered to the Corporate Office. The sites will connect to the Corporate Office via Point to Point VLAN. The IDC is seeking proposals for a private network with fiber terminations. The Corporate Office will require up to 10 Gbps circuit into the Point to Point VLAN. Each site will require up to a 1 Gbps circuit into the Point to Point VLAN. Special construction and installation cost must be clearly identified.

See attached RESPONSE FORMS. All proposals must be submitted using the RESPONSE FORMS.

CONTRACT REQUIREMENTS

IDC requires a three (3) year contract. Contract will begin July 1, 2021. The resulting contract should allow for moves/adds/changes in circuits.

EVALUATION CRITERIA

RFP proposals will be rated on the following:

- a. Pricing (40%)
- b. Service, Experience, and Knowledge (20%)
- c. Prior Experience with Proposer (20%)
- d. References (10%)
- e. Implementation (10%)

RESPONSE FORM

36 month term

Service	Site Name	Address	Zip	2 Gbps		5 Gbps		10 Gbps	
				MRC	NRC	MRC	NRC	MRC	NRC
Internet Access	Corporate Office (CO)	105 S. Sixth Street Sunnyside WA	98944						
Point to Point VLAN to Schools	Corporate Office (CO)	105 S. Sixth Street Sunnyside WA	98944						

Service	Name	Address	Zip	100 Mbps		200 Mbps		1 Gbps	
				MRC	NRC	MRC	NRC	MRC	NRC
Point to Point VLAN to C.O.	Basin City	281 1ST AVE Basin City WA	99343						
Point to Point VLAN to C.O.	Basin City - Blossom	431 Cherry Street, Royal City, WA	99357						
Point to Point VLAN to C.O.	College Place	213 Farmland Rd Walla Walla WA	99362						
Point to Point VLAN to C.O.	Grandview	1005 GRANDRIDGE Grandview WA	98930						
Point to Point VLAN to C.O.	Granger	903 Patriot Lane Granger WA	98932						
Point to Point VLAN to C.O.	Harrah	7871 WEST BRANCH Harrah WA	98933						
Point to Point VLAN to C.O.	Mabton	307 B St Mabton, WA 98935	98935						
Point to Point VLAN to C.O.	Mattawa	310 4th Street Mattawa WA	99349						
Point to Point VLAN to C.O.	Moses Lake	1109 JUNIPER DRIVE Moses Lake WA	98837						
Point to Point VLAN to C.O.	Mt.Vernon	2405 KULSHAN VIEW Mt Vernon WA	98273						
Point to Point VLAN to C.O.	Othello	750 N. 7TH AVENUE Othello WA	99344						
Point to Point VLAN to C.O.	Pasco I	315 W. COURT STREET Pasco WA	99301						
Point to Point VLAN to C.O.	Pasco II	1010 S. 6TH STREET Pasco WA	99301						
Point to Point VLAN to C.O.	Quincy	310 H STREET S.W. Quincy WA	98848						
Point to Point VLAN to C.O.	Royal City	120 ACACIA ST. W. Royal WA	99357						
Point to Point VLAN to C.O.	Sunnyside I	1751 WASHINGTON COURT Sunnyside WA	98944						
Point to Point VLAN to C.O.	Toppenish	1200 JACKSON ST. Toppenish WA	98948						
Point to Point VLAN to C.O.	Wapato	304 1/2 S. NACHES SPACE "E" Wapato WA	98951						
Point to Point VLAN to C.O.	Warden	118 West 2nd St. Warden WA	98857						
Point to Point VLAN to C.O.	Connell	600 E. Adams St Connell WA	99326						
Point to Point VLAN to C.O.	Burlington	20237 LAFAYETTE ROAD Burlington WA	98233						
Point to Point VLAN to C.O.	Parker Heights	5420 Konnowac Pass Wapato WA	98951						
Point to Point VLAN to C.O.	Prosser	1300 Mead Ave Prosser WA	99350						
Point to Point VLAN to C.O.	Sunnyside 2	605 North 16th St. Sunnyside WA	98944						