



## **REQUEST FOR BIDS RFB No. 2021-018**

**Project: HVAC Systems  
Issued: November 10, 2021**

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## SECTION 1. Summary and General Information

**1. Project.** Throughout this Request for Bids (hereafter the “Request”), the term “Project” shall refer to the services identified and defined as the “Project” in the Project Scope of Work, Section 2.

**2. Summary.** Inspire Development Centers (IDC) is a Washington nonprofit corporation with its principal office located in Sunnyside, Washington. IDC is requesting bids for the Project, which is being funded through American Rescue Plan Funds, Migrant Head Start, U.S. Department of Health and Human Service and is subject to federal, state, and local rules and regulations.

All bids for the Project shall reflect the amount to be paid to the Contractor to perform the Work described in the Project Scope of Work.

**3. Bid Deadline.** All contractors responding to this solicitation shall have until **5PM PACIFIC STANDARD TIME ON Wednesday, November 24, 2021** to submit a bid.

**4. Submission Requirements.** Bids may be submitted electronically to the following email address: [bidsubmission@inspirecenters.org](mailto:bidsubmission@inspirecenters.org) by the bid deadline. Bids may also be mailed or delivered to: Inspire Development Centers, 105 B South 6<sup>th</sup> Street, Sunnyside, WA 98944 clearly labeled as **2021-018 HVAC Replacement Project**.

**5. Conditions of Bid.** All costs incurred in the preparation of a bid responding to this RFB will be the responsibility of the Contractor and will not be reimbursed by IDC.

### 6. Key Dates

Available dates for Site Inspections

From Bid Open Date to Day prior to Bid Closure

M-F 8am-4pm except Holidays

Call to Schedule – Nathan Radach, 509-840-3271

Response Due Date

**Wednesday, November 24, 2021, 5PM PST**

Award and Contract (reasonable estimation)

5-10 Days after Bid has closed

Project Completion Date (reasonable estimation)

February 28, 2022

### 7. Contact Information

Project inquiries please contact Nathan Radach at 509-840-3271 or by email at [Nathan.radach@inspirecenters.org](mailto:Nathan.radach@inspirecenters.org).

General inquiries please contact IDC’s Purchasing Department at 509-837-2225 or by email at [bidsubmission@inspirecenters.org](mailto:bidsubmission@inspirecenters.org).

**8. Method of Award.** IDC will award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of this Request. A firm fixed price contract will be awarded to the responsive and responsible bidder whose bid, conforming to all the material terms and conditions of this Request, is the lowest price. In making its determination of whether to award a contract, IDC will also consider such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. The final decision whether to make and award will be in IDC’s sole and absolute discretion, and any or all bids may be rejected by IDC for any sound, documented reason.

**9. Federal Davis Bacon Prevailing Wage Rates.** As further detailed in Section 16(b) of the Form Contract, a successful bidder will be required to comply with prevailing wage laws required by the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR part 5). A copy of the current prevailing wage determination issued by the Department of Labor is attached to this Request. By submitting a bid, the Contractor acknowledges that a condition to being selected as the successful bidder for the Project is full acceptance of the wage determination issued by the Department of Labor attached to this Request.

**10. Sub-Contractors.** All sub-contractors that the Contractor intends to use for the Project must be identified with the Sub-Contractor’s Name and License Number on your bid.



## SECTION 2. Scope of Work

Removal and replacement of sixteen (16) HVAC units, at ten (10) different locations, as specified on the Bid Form in Section 3.

### Scope of Work – HVAC Replacements

1. Replace sixteen (16) HVAC Units as provided on HVAC Listing with equal new units, see **Exhibit A**. If recommending a different solution, please provide as a separate option for Inspire to consider.
2. Quote will need to include replacement fencing around unit **IF NEEDED**, and replacement of pad for outdoor unit placement.
3. Removal and disposal of old unit.
4. Include all electrical hookups.
5. Startup of system and Training of Center Staff on filter changes and Thermostat settings, etc.
6. Davis Bacon Prevailing Wages (using the appropriate County's Wage Determination).
7. Classrooms will be unoccupied during installation, exterior to be left in a clean upon completion.
8. Warranties – HVAC manufacturer's warranty, Labor Warranty no less than 1 year.
9. Contractor is responsible for any necessary permits and approvals with local jurisdictions.
10. Bids must be valid for (30) days and include local Sales Tax.
11. Contractor will provide all labor, equipment, materials and regulatory notifications and permits to complete the project.
12. Contractor will provide the following as required to provide Certificate of Insurance with Inspire named as additional insured.
  - o Minimum limit - Insurance, Commercial General Liability: \$1,000,000 per occurrence/\$2,000,000 gen aggregate; Business Automobile Liability: \$1,000,000 per accident; Employers Liability: \$1,000,000 per accident/\$1,000,000 injury by disease.

**SECTION 3. Bid Form**

All Bids must be firm, fixed price bid. Contractors may bid all or a portion of Project Locations. Award will be made by Project Location to the lowest qualified bidder. Changes in final price shall only be in accordance with an approved Change Order.

Bid sheet with Project Details Location and Current Equipment

**1. Basin City CDC, 281 1<sup>st</sup> Avenue, Basin City, WA – 1 new HVAC Unit**

	Proposed HVAC Unit		
	Warranty	Manufacturer	_____yr(s)
	Equipment and Material Cost		
	Labor Cost – <b>Franklin County</b> Wage Determination		
	Permit Fees		
	Sales Tax <b>8%</b>		
	<b>Total Cost</b>		

**2. College Place CDC. 123 Farmland Road, Walla Walla, WA - 2 new HVAC Units**

	Proposed HVAC Unit		
	Warranty	Manufacturer	_____yr(s)
	Equipment and Material Cost		
	Labor Cost – <b>Walla Walla County</b> Wage Determination		
	Permit Fees		
	Sales Tax <b>8.7%</b>		
	<b>Total Cost</b>		

	Proposed HVAC Unit		
	Warranty	Manufacturer	_____yr(s)
	Equipment and Material Cost		
	Labor Cost – <b>Walla Walla County</b> Wage Determination		
	Permit Fees		
	Sales Tax <b>8.7%</b>		
	<b>Total Cost</b>		

**3. Grandview CDC, 1005 Grandridge, Grandview, WA - 2 new HVAC Units**

	Proposed HVAC Unit		
	Warranty	Manufacturer	_____yr(s)
	Equipment and Material Cost		
	Labor Cost – <b>Yakima County</b> Wage Determination		
	Permit Fees		
	Sales Tax <b>8%</b>		
	<b>Total Cost</b>		

**Total Cost**

Proposed HVAC Unit

Warranty                      Manufacturer                      \_\_\_\_\_yr(s)

Equipment and Material Cost

Labor Cost – **Yakima County** Wage Determination

Permit Fees

Sales Tax **8%**

**Total Cost**

**4. Mattawa CDC, 310 4th Street S, Mattawa, WA - 1 new HVAC Unit**

Proposed HVAC Unit

Warranty                      Manufacturer                      \_\_\_\_\_yr(s)

Equipment and Material Cost

Labor Cost – **Grant County** Wage Determination

Permit Fees

Sales Tax **8.4%**

**Total Cost**

**5. Othello CDC, 750 N 7th Avenue, Othello, WA - 1 new HVAC Unit**

Proposed HVAC Unit

Warranty                      Manufacturer                      \_\_\_\_\_yr(s)

Equipment and Material Cost

Labor Cost – **Adams County** Wage Determination

Permit Fees

Sales Tax **8.2%**

**Total Cost**

**6. Parker Heights CDC, 5420 Konnowac Pass Rd., Wapato, WA - 1 new HVAC Unit**

Proposed HVAC Unit

Warranty                      Manufacturer                      \_\_\_\_\_yr(s)

Equipment and Material Cost

Labor Cost – **Yakima County** Wage Determination

Permit Fees

Sales Tax **8%**

**Total Cost**

**7. Pasco II CDC, 1010 S 6th St., Pasco, WA - 1 new HVAC Unit**

Proposed HVAC Unit

Warranty                      Manufacturer                      \_\_\_\_\_yr(s)

Equipment and Material Cost

Labor Cost – **Franklin County** Wage Determination



Permit Fees \_\_\_\_\_

Sales Tax **8.6%** \_\_\_\_\_

**Total Cost** \_\_\_\_\_

**8. Prosser CDC, 1300 Meade Ave, Prosser, WA - 1 new HVAC Unit**

Proposed HVAC Unit \_\_\_\_\_

Warranty                      Manufacturer                      \_\_\_\_\_yr(s)

Equipment and Material Cost \_\_\_\_\_

Labor Cost – **Benton County** Wage Determination \_\_\_\_\_

Permit Fees \_\_\_\_\_

Sales Tax **8.6%** \_\_\_\_\_

**Total Cost** \_\_\_\_\_

**9. Royal City CDC, 120 Acacia St. W., Royal City, WA - 2 new HVAC Units**

Proposed HVAC Unit \_\_\_\_\_

Warranty                      Manufacturer                      \_\_\_\_\_yr(s)

Equipment and Material Cost \_\_\_\_\_

Labor Cost – **Grant County** Wage Determination \_\_\_\_\_

Permit Fees \_\_\_\_\_

Sales Tax **8.2%** \_\_\_\_\_

**Total Cost** \_\_\_\_\_

Proposed HVAC Unit \_\_\_\_\_

Warranty                      Manufacturer                      \_\_\_\_\_yr(s)

Equipment and Material Cost \_\_\_\_\_

Labor Cost – **Grant County** Wage Determination \_\_\_\_\_

Permit Fees \_\_\_\_\_

Sales Tax **8.2%** \_\_\_\_\_

**Total Cost** \_\_\_\_\_

**10. Sunnyside I CDC, 1751 Washington Court., Sunnyside, WA - 4 new HVAC Units**

Proposed HVAC Unit \_\_\_\_\_

Warranty                      Manufacturer                      \_\_\_\_\_yr(s)

Equipment and Material Cost \_\_\_\_\_

Labor Cost – **Yakima County** Wage Determination \_\_\_\_\_

Permit Fees \_\_\_\_\_

Sales Tax **8.2%** \_\_\_\_\_

**Total Cost** \_\_\_\_\_

Proposed HVAC Unit \_\_\_\_\_

Warranty                      Manufacturer                      \_\_\_\_\_yr(s)

Equipment and Material Cost \_\_\_\_\_

Labor Cost – **Yakima County** Wage Determination \_\_\_\_\_



Permit Fees \_\_\_\_\_

Sales Tax **8.2%** \_\_\_\_\_

**Total Cost** \_\_\_\_\_

Proposed HVAC Unit \_\_\_\_\_

Warranty                      Manufacturer                      \_\_\_\_\_yr(s)

Equipment and Material Cost \_\_\_\_\_

Labor Cost – **Yakima County** Wage Determination \_\_\_\_\_

Permit Fees \_\_\_\_\_

Sales Tax **8.2%** \_\_\_\_\_

**Total Cost** \_\_\_\_\_

Proposed HVAC Unit \_\_\_\_\_

Warranty                      Manufacturer                      \_\_\_\_\_yr(s)

Equipment and Material Cost \_\_\_\_\_

Labor Cost – **Yakima County** Wage Determination \_\_\_\_\_

Permit Fees \_\_\_\_\_

Sales Tax **8.2%** \_\_\_\_\_

**Total Cost** \_\_\_\_\_



**SECTION 4. Bid Supplemental Form**

**(Please return these fully executed pages. Failure to do so may disqualify your firm)**

**PART I: STATEMENT REGARDING EQUAL EMPLOYMENT OPPORTUNITY**

We hereby certify that we have made a conscientious effort to comply with federal, state and local equal employment opportunity requirements in bidding this project and we will make the same efforts in fulfilling the requirements if awarded the Contract.

We further designate the following as the person who has been charged with the responsibility for securing compliance with and reporting progress on affirmative efforts.

Name: \_\_\_\_\_

Title: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**PART II: CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION**

In submitting the proposal to do the work as outlined in the Contract Specifications, we hereby certify that we have not been suspended or in any way are excluded from Federal procurement actions by any Federal agency. We fully understand that, if information contrary to this certification subsequently becomes available, such evidence may be grounds for non-award or nullification of the Contract.

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, Participant's responsibilities.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City State & Zip: \_\_\_\_\_

**PART III: BYRD ANTI-LOBBYING AMENDMENT CERTIFICATION**

In accordance with federal regulations, contractor must submit certification that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant or any other award covered by this amendment. Each must also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award.

By signature below, our firm certifies that it is in full compliance of the Byrd Anti-Lobbying Amendment and further certifies that they do not contract with other firms or individuals who are in violation of this Amendment.

Signed: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Firm: \_\_\_\_\_





**Separate Attachments - Davis Bacon Federal Prevailing Wage Determinations for Benton, Franklin, Grant and Yakima County.**